# **Supplier Portal**

# Self Registration of new suppliers

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## **INFORMATION ABOUT THE PLATFORM**

### Function of the platform:

Diehl Defence GmbH & Co. KG has implemented a new platform for its purchasing processes. The introduction is intended to increase competitiveness through efficiency in communication and interaction and through increased transparency with optimized processes. The platform should bring the supplier relationship to a new level.

To register as a partner:

A potential supplier can become an authorised user of the platform through a multi staged registration process. This account can be used for all activated applications and information services. Follow the link below to enter the platform and register as a supplier:

http://supplierportal.diehl-defence.com/



## **Supplier Self Registration**

Become our partner Welcome Page Company & Contact **Commodity Group Assignment** User Supplier Self Assessment **Certificate** Overview **Other Documents Finish Application Process** 



### **BECOME OUR PARTNER**

# DIEHL Defence Company Organization Products Locations Press and Media Facts and Figures Values Environment Corporate Compliance



#### Be our Partner

Outstanding technology products face worldwide competition. For success in this global competition, we rely on innovative, quality-conscious and reliable suppliers.

Requirements for successful cooperation are demanding. Thus we offer our suppliers a long-term, trusting business relationship.

For the purpose of expanding or supplementing our previous partnerships, we are seeking suppliers and service providers capable of designing our supply chain as effectively as possible and fulfilling our high quality standards regarding ecological aspects. This helps us meet strategic corporate goals in the future as well.

#### Delivery Partnership

A cooperative relationship, beginning early in the development phase, is the key to joint success.

This cooperation is characterized by mutual trust, long-term - and customer-orientation.

By early involvement in our product development process, your know-how contributes to implementing joint improvement potentials.

Focusing on the objective of strengthening and enhancing our position as a competitive technology leader, we are committed to the following success factors:

- \* "Design-to-cost" cooperation in the development phase
- Technology leadership
- > High innovative power
- High quality
- > Delivery of small- and medium-sized production lots
- > Transparency of your supply chain
- > Flexibility
- > Ensuring on-time delivery of agreed quantities
- Achieving annual rationalization effects
- International orientation

CONTACT

#### We have aroused your interest? Apply now!

Alte Nussdorfer Strasse 13 88662 Ueberlingen Germany

Click here for our supplier portal

LINKS

Our purchasing documents can be found in the download center

Diehl Stiftung & Co. KG © 2020 | Data Protection | Imprint and legal notice

On the Diehl Defence homepage in the Purchasing section you have the opportunity to inform yourself about a delivery partnership with Diehl Defence.

The link will take you directly to our supplier portal.

http://supplierportal.diehldefence.com/

GROUP

METALL CONTROLS



### **WELCOME PAGE**



After entering the platform, click on the «APPLY HERE!» button to start the registration process.

### WELCOME PAGE





Summary and Completion of the Application Process

Terms of Use and Privacy Policy

Transparency and information obligations for customers, suppliers, contractual partners and interested parties of Diehl-Group

With this document, we would like to inform you about the processing of your personal data by Diehl-Group and the rights to which you are entitled under data protection law.

#### [1.] Categories of data / data sources

We process the following personal data within the framework of the contractual relationship and for the initiation of a business relationship:

- Contact data (e.g. first/surname of current and previous contact persons, if applicable, name affixes, company name and address (employer), telephone number including extensions, business e-mail address)
- Occupational data (e.g. department including position)

We collect your personal data directly from you within the framework of current contractual transactions and the underlying relationship or in the framework of the initiation of a business relationship.

#### [2.] Purposes and lawfulness of data processing

When processing your personal data, the provisions of the GDPR, local data protection laws and other relevant legal provisions are always observed. Your personal data is exclusively processed for the execution of pre-contractual measures (e.g. for the preparation of offers for products or services) and for the

I agree to the above terms and condition:



To start the registration process, you have to agree to the Terms of Use and Privacy Policy.

DIEHL Defence

Set the checkmark at the end of the Terms of Use and click on «Agree» to proceed to the next page.



### **WELCOME PAGE**

WELCOME PAGE COMPANY & CONTACT COMMODITY GROUP ASSIGNMENT USER SUPPLIER SELF ASSESSMENT CERTIFICATE OVERVIEW OTHER DOCUMENTS FINISH APPLICATION PROCESS LOG OUT Welcome to Supplier Self Registration at DIEHL Defence This supplier self registration serves the preselection and assessment of suppliers as well as the execution of business processes and communication. The following screens will guide you through the registration process step by step. It will take approximately 15 minutes to complete the registration. The following documents are an important basis for later cooperation. Please click here to check them in advance: General conditions of purchase ompliance regulation Please contact our support for assistance during the registration process. Please try to answer all questions. The more complete you describe your company and competences, the better your chances to be accepted. In case of negative answers please leave a comment in the comment field. For further information, visit http://www.diehl-defence.com/

On the welcome page you will find a preview of the «General conditions of purchase» and the «Compliance regulations».

The registration process will take up to 15 minutes. If you have any questions, please contact our support:

supplierportal@diehl-defence.com

NEXT



## COMPANY & CONTACT (1/6)

WELCOME PAGE COMPANY & CONTACT COMMODITY GROUP	ASSIGNMENT USER SUPPLIER SELF ASSESSME	ENT CERTIFICATE OVERVIEW OTI	HER DOCUMENTS FINISH APPLICATION PROCE	SS LOG OUT	In this tab please complete the
<ul> <li>Welcome to the self registration of your company in or Mandatory fields are marked red. Click "Next" to continue.</li> </ul>	<b>ir supplier database.</b> This is step 1/6. Please fill i	n the fields below with your company	r- and personal data.		general contact data of your
	COMPANY INFORMATION				underlined in red.
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## **COMMODITY GROUP ASSIGNMENT (2/6)**

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This is step 2/6. Please select only one commodi If you would like to apply for ad	ty group. ditional material groups, you may do sc	b by writing a comment in the tab "suppli	er self assessment" (line iten	n 15.1).		commodity group.
	Search			<b>Q</b> Show full list		If you would like to name additional commodity groups, you may note them under
Electronic Components     Electromechanical Components     Mechanical components     Sheet Metal Components     Chemical products     Fasteners     Fasteners					Your Selection: • Connectors & Plug Connectors You have selected 1 record(s)	"Comments"(15.1) in the tab "SUPPLIER SELF ASSESSMENT".
Precious Metal     Vehicle components     Springs     Rubber moulded parts     Cast parts     Cables and Strands						Continue the process by clicking on «NEXT».
Ceramics Plastics Raw material Plastics Processed Printed Circuit Board Wage labours Surface treatment						
Optical Equipment     Pyrotechnics (civil)     Steel Semi-finished     IT-Network & Telecommunication     IT-data centre hardware     IT-End user Hardware					NEXT	
IT-Software						



## **USER (3/6)**

WELCO	OME PAGE	СО	MPANY & CONTACT	COMMODI	TY GROUP	ASSIGNMENT	USER	SUPPLIER SELF ASSESS	MENT CER	TIFICATE O	OVERVIEW OT	IER DOCUMENTS	FINI	SH APPLICATION PR	OCESS	LOG OUT
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Please list the most important company contacts.

The following contact persons are obligatory:

- Point of contact within the general management
- Point of contact within the sales dept. for our enquiries and orders
- Point of contact within the quality department for potential quality issues
- 1. Contact persons can be added by clicking «New contact».
- 2. When all information is entered, the new contact can be saved by clicking "Confirm" in the three-point menu.



## **SUPPLIER SELF ASSESSMENT (4/6)**

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<ul> <li>This</li> <li>Please</li> </ul>	; is step 4/6. sse complete the form and click "Next" to continue.						
Publish	Questionnaire						
28.05.20	120 15:30, Overwritten by Max Mustermann 🗸						
LEVEL	QUESTION	ANSWER					
	INFORMATION SELF ASSESSMENT						
1.1	This Supplier's Self-Assessment is used for the assessment and p	eselection of suppl	iers. Please find further informa	tion about Diehl Defence at ht	tp://www.diehl.com. Please	answer ALL questions or tick when please give a	e applicable. If relevant dditional explanations.
	TYPE OF BUSINESS / PRODUCT RANGE						
2.1	Type of business (please select / multiselect possible	Manufacturer Service Distributor Other					
2.2	Product Range (As distributor please list name of part manufacturers						
2.3	Production capabilities	hoch					
2.4	CAD available	<ul><li>Yes</li><li>No</li></ul>					
2.5	Software						
3	GENERAL QUESTIONS						
						PREV	IOUS NEXT

Within the «Supplier Self Assessment» you may fill in all further general company information.

Mandatory fields are underlined in red. All relevant documents are available for download on this page.



## **CERTIFICATE OVERVIEW (5/6)**

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		Approved waste management company i.a.c. §56	KrWG										

Using the certificate overview, currently existing certificates can be listed.

- 1. Please upload current certifications by clicking on «New».
- 2. After you have selected the right type of certificate, you may enter the validity date and start the upload process by clicking on the «plus-symbol».
- 3. The line is saved by clicking "Confirm" in the three-point menu.



# **OTHER DOCUMENTS (6/6)**

WELCOME PAGE       COMPANY & CONTACT       COMMODITY GROUP ASSIGNMENT       USER       SUPPLIER SELF ASSESSMENT       CERTIFICATE OVERVIEW       OTHER DOCUMENTS       FINISH APPLICATION PROCESS       LOG OUT         This is step 6/6. Here you can upload relevant documents. After clicking on "Save", click "Next" to send your information.       Extended Upload       Extended Upload       Extended Upload	The upload of other documents, such as marketing or company presentations can be started by
DOCUMENTS           No records found	«Extended upload».
PREVIOUS	Continue the process by clicking on «Next».



# **OTHER DOCUMENTS (6/6)**

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Please give the respective file a meaningful name.

Click on the Button «Datei auswählen» and you can select the document via the Explorer.

After all files have been selected, you can upload them by clicking on «Upload».



### FINISH APPLICATION PROCESS

WELCOME PAGE OTHER DOCUMENTS COMPANY & CONTACT COMMODITY GROUP ASSIGNMENT Summary and Completion of the Application Process As a company in the defence industry, we must grant our clients and the authorities access to the facilities and documents that are directly related to the corresponding orders and delivery items These requirements must also be taken into account by you when subcontracting. By submitting your self-registration, you confirm that you comply with: - the Guidelines of our Environmental Policy, the General Compliance Principles of the Diehl Group. - the Non-Disclosure Agreement, and that you have taken note and accept the above access rights requirements for governmental authorities (e.g. Government Quality Assurance).

Important note:

Once you have submitted your application, you will not be able to change your data until another application status has been defined by the responsible purchaser.

If you have any questions, please contact the Diehl Defence purchasing department:

#### einkauf@diehl-defence.com

#### "General conditions of use" of this site:

This site is intended for the exchange of personal and business related information between the registered users, the suppliers and Diehl Defence GmbH & Co. KG. The access and use of this site is subject to the given "General Conditions of use" that will be updated on a regular basis to stay in accordance with the applicable European data protection laws. You have already accepted these Conditions at the very beginning of your application process. You can look again at this document by using the link below.

https://www.diehl.com/group/en/transparency-and-information-obligations/

When all six steps have been completed successfully, you will receive a confirmation that the registration is complete and the responsible lead buyer for your material group will be informed. By completing the registration process, you agree and accept the following:

- The Guidelines of our **Environmental Policy**,
- The General Compliance Principles of the Diehl Group,
- The Non-Disclosure Agreement
- and that you have taken note and accept the above access rights for governmental authorities (in case of publicly funded contracts).

Complete the process by clicking on «SEND».



USER

SUPPLIER SELF ASSESSMENT CERTIFICATE OVERVIEW FINISH APPLICATION PROCESS

LOG OUT



### **LOG OUT**

WELCOME PAGE	COMPANY & CONTACT	COMMODITY GROUP ASSIGNMENT	USER	SUPPLIER SELF ASSESSMENT	CERTIFICATE OVERVIEW	OTHER DOCUMENTS	FINISH APPLICATION PROCESS	LOG OUT	Close
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Close the page by clicking «Logout».

For your first login, please use the access data that were sent to you during the registration process. After your first login you will be asked to set a personal password. You can log in under the following link:

http://supplierportal.diehldefence.com/